



IMAGINATION STARTS HERE

WARNING—ADULT ASSEMBLY REQUIRED!

Enclosed hardware includes sharp points and small parts, so may present hazards to children prior to assembly.

After assembly, an adult should check hardware periodically to insure it is tight

Dispose of plastic bags and any extra hardware to avoid potential choking hazards.

Preschool Easel

Assembly Instructions

Contents:

Double-sided Easel Support Tray
4 brass screws 4 plastic tray locks

You will need a Phillips screwdriver.

Read instructions completely before beginning.

Step 1:

Use enclosed screws to attach plastic tray locks to bottom of easel storage tray. Use holes drilled next to each notch in tray's bottom.

Step 2:

Stand easel upright, legs open for stability. Position storage tray above dowels connecting easel legs with notch openings down. Align notches with dowels and press securely. Pivot tray locks over dowels, holding tray in place and locking easel open for use.

To Move Easel:

Grasp legs and lift. Do not use storage tray to lift.

To Store Easel:

Pivot tray locks on one dowel, leaving the others in place. Lift tray off dowel and pivot tray down in line with easel legs.

Wipe-Off Marker Board Surface

Choose a dry erase wipe-off marker for your Beka easel. Be sure to test your markers on a corner of the board to insure easy erasure before allowing general use. Clean whiteboard well before use with a soft cloth. Clean whiteboard regularly. Marker left on the easel for several days can be difficult to remove and may stain the surface.

Chalk Surface

Our green chalk surface is ready to use and is compatible with any standard chalkboard chalk. If you are unsure of your chalk, test it on a corner of the board first to insure easy erasure. Use a soft cloth or chalkboard eraser.

